



Leadership • Collaboration • Support

JOB TITLE: Teacher – Special Education

Teachers Salary Schedule

PRIMARY FUNCTION

Provides for the instruction of students with disabilities. Develops, implements and coordinates individualized education programs for students enrolled in Special Education programs.

DIRECTLY RESPONSIBLE TO

Special Education administrator

MINIMUM QUALIFICATIONS

Valid California credential authorizing service in Special Day class.

ESSENTIAL DUTIES

- Assists in identifying and evaluating individuals with special needs.
- Instructs students with special needs.
- Adjusts educational programs to assist the student in becoming as independent as possible.
- Adapts classroom environment and prepares specialized materials to meet the needs of individual students.
- Evaluates daily performances of each student and adjusts future instruction accordingly. Evaluates total program of each student through the use of tests/ observations.
- Confers with parents at school, by phone, in writing and in making home visits.
- As appropriate, develops individual transition plans, supports community-based instruction and supports students in integrated school environments.
- Participates in IEP meetings to determine appropriate instructional program for individuals with special needs.

- Prepares written reports to other professional persons and to parents. Maintains necessary up-to-date information relating to rosters, reports, etc.

MARGINAL DUTIES

- Performs other duties as assigned within the scope of Teacher – Special Education.

PHYSICAL ACTIVITY REQUIREMENTS

Work Position (Percentage of Time):

Standing (70%) Walking (20%) Sitting (10%)

Body Movement (Frequency):

None (0) Limited (1) Occasional (2) Frequent (3) Very Frequent (4)

Lifting – lbs. (0-40) Lifting (4) Bending (4)

Pushing and/or
Pulling Loads (4) Reaching
Overhead (3) Kneeling or
Squatting (3)

Climbing Stairs (2) Climbing Ladders (0)